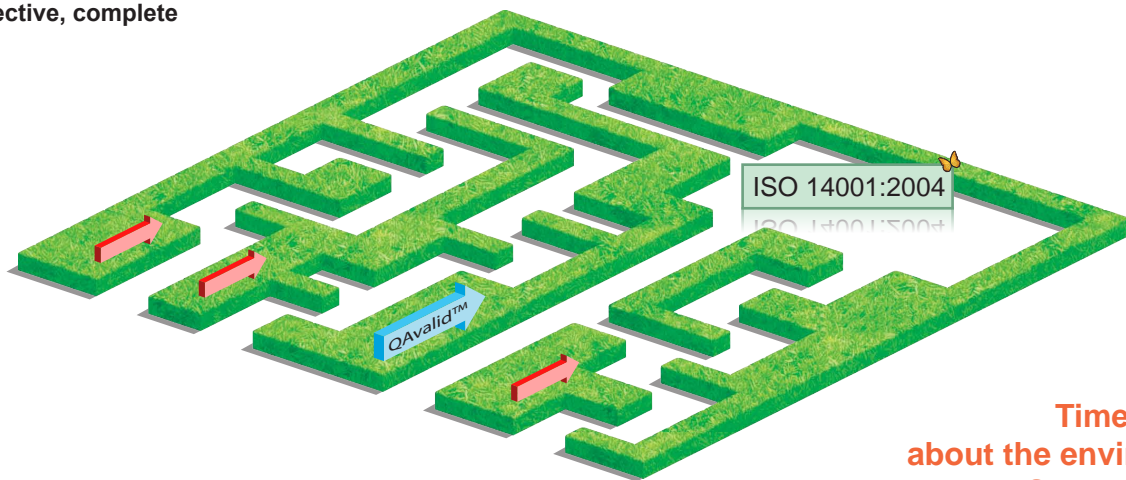# Fast environmental compliance

Hosted ISO 14001:2004 environmental system

- **easily implemented environmental management**
- **full compliance with ordinance 56 & 60**
- **fast, effective, complete**

ISO 14001:2004

QAvalid™

**Time to care
about the environment
Implement ISO 14001:2004**

Natural pressure

When confronted with our desire for success and our goal of making money, nature has been a sure, constant loser. Until recently, our actions remained largely unchecked. Now, however, they are almost impossible to ignore. With pressure mounting from the media, not-for-profit groups, government, or the local community, companies are being forced to "think green" whether they like it or not. The increase in environmental concern has spun a series of measures to adapt the way companies live and do business according to a new set of environmentally-oriented values.

The change

Being eco-friendly is regarded as an asset by many of today's companies. Shifting towards more responsible practices, allows them to achieve new cost savings, avoid penalties and even get better revenue through improved public image. International standards for protecting the environment and for specific products are developed by ISO (International Standards Organization).

The ISO 14001:2004 Environmental Management System (EMS) is the most important and widely adopted standard of its kind. With over 129,000 organizations adopting it today, it is fast becoming something that companies cannot survive without. Still, implementing this standard can be very difficult when the necessary understanding, skills and knowledge are missing.

Where do you start? How do you get from merely wanting to create change to actually implementing a complex system to manage it? The critical question, however, is how can it be correctly implemented and maintained using a reasonable amount of resources and without slowing down the day to day operation of your business?

If you are new to the EMS, interpreting the requirements into real actions, and creating the necessary documentation will turn into an overwhelming process. Developing, implementing and maintaining key SOPs (Standard Operating Procedures) is an important part of the system. As ISO guidelines do not specify how these SOPs should be written and in what format, people often regard this 'latest management initiative' with contempt as they struggle to understand and cope with something that they feel will bring them only more bureaucracy and paperwork.

Clarmon solution

Clarmon, a company with experience in documenting compliance across some of the most regulated industries, has recognized the challenges organizations are now facing and has devised a solution with QAvalid. QAvalid is a software application that controls all compliance documents, building a system that almost sustains itself. The vital requirement, in order to achieve this, is that related information should be linked even if stored in separate documents. QAvalid does this using special Linksense™ technology, so that whenever you need to change one document, you will easily be able to bring the other related documents up-to-date. Also essential for an efficient Environmental Management System is that documents stay in tune with the legislation so the structure remains compliant. To make sure this happens, QAvalid highlights what "needs to be done" sending email notifications whenever a document has expired or when an environmental task is overdue.

ISO 14001:2004 with Clarmon's hosted solution

Templates speed

Implementing an EMS means that certain standard operating procedures (SOPs) will have to be created and followed. Writing these SOP's usually means you have to struggle to interpret the ISO directives. However, the solution provided by Clarmon includes a set of specially designed SOP templates, which will help you generate these documents a lot faster. QAvalid™ also provides an EMS manual with examples of objectives, targets and policy statements to help you accelerate your implementation.

Sure compliance

Clarmon's QAvalid™ software application, specifically designed for documenting compliance, will store all your EMS documents in safe repositories. Documents stored in QAvalid™ will always be kept up-to-date by the application and will always be available. Also, helping ensure you will not have trouble with the EMS audits, are the automatic audit trail and electronic signatures integrated within QAvalid™.

Features

Here are just some of the features built into QAvalid™:
- document control and electronic signatures
- embedded ISO certification audit methodology
- automated linking of documents to requirements with traceability
- matrix for analyzing gaps
- integrated automated workflows
- reports about the system and about document status

QAvalid Key Benefits

Save time and resources. Ensure your ISO 14001:2004 EMS implementation will not slow down product/service development.

Once your EMS is managed by the QAvalid™ server, the system takes care of the updates. This leaves more

time for your staff to focus on daily operations (not to mention the piece of mind knowing that they can rely on QAvalid™ to send them a task when something needs to be done).

Ease of use: Start developing, implementing and maintaining your ISO 14001:2004 EMS with minimal lead time.

QAvalid™ is fully integrated with Microsoft Word, so you won't need to adapt to a new way of working. An Add-in toolbar is installed in Ms Word, allowing you to work with the same document interface as before, while benefiting from the QAvalid™ document management features.

Drastically reduced software costs!

For the QAvalid™ managed service you will pay a constant annual fee. No additional costs, no hidden costs! As the service is hosted by Clarmon you will not need to pay for maintenance, support or upgrades.

ISO 14001:2004

What it is

ISO 14001:2004 is an Environmental Management Standard (EMS) created to improve the way companies and communities protect nature.

It does not lay down specific levels of environmental performance which would have to be adapted for each product type; it describes the generic requirements that are characteristic of any efficient EMS.

Requirements

Companies have to develop a policy statement including a commitment to continual improvement of the EMS, have to identify all activities, services and products that impact the environment, write SOPs (Standard Operating Procedures) and work instructions. A program to periodically audit the EMS has to be established and corrective and preventive actions taken when deviations occur.
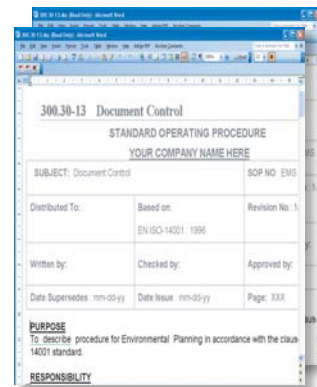
Challenges

The experience needed for implementing ISO 14001:2004 is missing. ISO does not specify how the documents should be created, and in what format.

Maintaining the documentation manually can be a very time consuming process and can slow down other key business activities.

A manual system is prone to errors and inconsistencies, maintaining it is also costly.

QAvalid templates forISO 14001:2004 speed up implementation

Clarmon hosted

ISO 14001:2004 service Is designed for those who wish to implement ISO 14001:2004 safely and efficiently.

Relies on QAvalid™ - the compliance software developed by Clarmon, and on integrated document templates.

QAvalid™ is a web based application that allows you to create and manage all documents in a controlled environment.

You can enter and edit the information simply by opening Internet Explorer.

The information is kept in a controlled environment, kept up-to-date to be always compliant.

Who we are

Clarmon Corporation is a privately owned company founded in 2004.

Clarmon is established and sustained by people with extensive experience in Compliance Management, Quality Assurance and CSV. They have been brought together by the belief that documentation processes can and should be simple and automated.

We are headquartered in London with a highly experienced development and consultancy team in Bucharest, supported by sales staff in Dubai and Singapore and by a number of global partners.

What we do

We provide configurable software solutions to solve your documentation problems efficiently.

We support solutions for:

- ISO 14001 Environmental Compliance
- Computerised System Validation
- Change Control and Configuration Management
- Equipment Inventory Management
- Corrective and Preventive Actions (CAPA)
- Audit Management
- Facility Validation Management

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